

Appendix BG02.04

BCHPCA Board Role Description

Vice President

The Board of Directors is the legal authority of the BC Hospice Palliative Care Association (BCHPCA). As a member of the Board, the Vice President reports to the President. The Vice President fulfills the duties of the President in the President's absence and serves as a member of the Executive Committee.

Requirements

- An honorary life member or active member in good standing of BCHPCA
- Demonstrated experience and leadership in governance, hospice palliative care development and advocacy
- Knowledge of hospice palliative care at provincial, national and international levels
- Experience on not-for-profit Boards
- Skills in communication, facilitation and collaborative decision making

Responsibilities

- Fulfill the responsibilities within the Board Member Role Description
- Work as an active member of the Executive Committee to support the long- and short-term goals, objectives and priorities of the Association
- Fulfill the duties of the President in the President's absence
- Act as a signing authority on behalf of the Board for financial and legal purposes

Term

At each meeting of the Board immediately following an annual general meeting, the Board will elect the officers. Officers will hold office until the first meeting of the Board held after the next following annual general meeting. (Bylaws Section 10.2)

A person may be removed as an officer by Board Resolution (Bylaws Section 10.3)

Should the President or any other officer for any reason be unable to complete his or her term, the Board will remove such officer from his or her office and will elect a replacement without delay. (Bylaws Section 10.4)

Reference

BCHPCA Role description – Board Director
Bylaws Section 6 Directors,
Section 7 Powers of the Board,
Section 8.9 Chair of Meetings,
Section 10.6 Duties of Vice President

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