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www.fortnelsonhospicesociety.com
When you need care the most

Fort Nelson Hospice Society is looking to hire a Hospice Coordinator

QUALIFICATIONS:

The job requires a self-starter with excellent verbal and written communications skills.

A certificate, preferably in social work, sociology, psychology or a related field, while an asset, is not necessary to be considered for the position.

The applicant must have completed a Hospice Training program or be willing to take the program at the earliest opportunity.

DUTIES:

- Work with volunteers, professionals, clients and their families involved with palliative care and grief support
- Assign volunteers to clients
- Be “on call” for support during crisis, in the event of an emergency incident.
- Refer clients to other professionals as needed
- Administer and develop training programs for volunteers as needed
- Provide groups and individuals with information and education regarding Hospice Programs
- Attend workshops locally and out of town as requested by the Hospice Board
- Administrative duties as stated in the job description, as required.

Part-time: Approx. 30hrs/week. The hours are flexible

Starting Date: as soon as possible

Send Resume to: fortnelsonhospice@gmail.com

Phone 250-775-1457

Closing Date: June 21 , 2024