



## INFORMATION

 [crossroadshospice.org](http://crossroadshospice.org)

 Coquitlam, BC

## SKILLS

- Strategic visioning and long-planning
- Community engagement
- Financial oversight
- Program development
- Sound decision making
- Operational management

## COMPETENCIES

- Leadership
- Compassion
- Fundraising
- Problem solving
- Effective communicator

## TO APPLY

- Letter of Introduction & CV via email: [info@hwest.ca](mailto:info@hwest.ca)

*Are you a collaborative and strategic non-profit leader who is dedicated to compassionate care and supporting others? This is a significant and meaningful opportunity to advance the strategic and operational objectives of a community-driven, grief, bereavement and end-of-life support organization.*

## ORGANIZATIONAL PROFILE

Founded over 30 years ago, Crossroads Hospice Society has had the honour of serving the Tri-City communities of Anmore, Belcarra, Coquitlam, New Westminster, Port Coquitlam and Port Moody. As a non-profit society, Crossroads Hospice Society supports its communities through its 10-bed Hospice Residence, Community Grief and Loss Support Centre for Adults and Youth, and its Thrift Store. Crossroads Hospice Society is supported by an incredible team of 21 staff and more than 200 volunteers.

## ABOUT THE ROLE

Reporting directly to the Board of Directors, the Executive Director is responsible for the overall management and administration of Crossroads Hospice Society. The Executive Director is responsible for planning and leading the strategic, service and funding objectives, through the leadership of the Society's administration office and lines of business. The Executive Director will steward the organization and facilitate Board, employee, client, community and funding relationships to strengthen opportunities, service and impact.

This is an excellent opportunity for a non-profit, community driven leader who is committed to compassionate end of life care and grief support. The successful candidate will have a post-secondary degree and/or training in a related field (i.e., non-profit leadership, social sciences and/or services, business administration, community engagement) supplemented with 7 years of senior leadership experience. The successful candidate will have knowledge of the non-profit sector, fund development and volunteer supported, community integrated organizations. The role requires excellent interpersonal communication and team building skills, with a commitment to building a positive and effective organizational culture. An equivalent combination of experience, education and skills will also be considered.

## CONTACT DETAILS

*Should you be interested in learning more about this leadership opportunity please contact Carol Robinson or Maria Wentzel, or forward your resume, a letter of introduction and the names and contact information for three referees, in confidence, to [info@hwest.ca](mailto:info@hwest.ca). We will respond to all who express interest.*