



**ANNUAL GENERAL MEETING FOR THE YEAR ENDING DECEMBER 31,
2021 Tuesday, June 16th, 2022 (11:00AM – 11:45AM)
ZOOM Virtual Call**

DRAFT MEETING MINUTES

1. Call to Order Donna Flood

2. Confirmation of Notice

Pablita Thomas

In accordance with the Societies Act of British Columbia and the BC Hospice Palliative Care Association (BCHPCA) Bylaw 3.5, official notice of the 2021 Annual General Meeting (AGM) of the BCHPCA was provided to each Member (voting and non - voting) on April 25th, 2022.

3. Confirmation of Quorum

Pablita Thomas

As per BCHPCA Bylaw 4.4, quorum for an Annual General Meeting is 10% of the Active (voting) Members. 52 of the 161 (32%) Active Members were in attendance for the Annual General Meeting.

4. Explanation of the voting cards, rules of order Donna Flood

MOTION: To accept the BCHPCA Basic Rules of Order for this

meeting MOTION: Angel Elias

SECOND: Cookie

Langenfeld

Vote: Approved

5. Approval of the Agenda:

Donna Flood

MOTION: To approve the Agenda for the June 16, 2022, AGM as

presented. Motion: Kevin Harter Second: Judie Smart Vote:

Approved

6. Approval of the 2020 Minutes

Donna Flood

**MOTION: To approve the Minutes of the 2020 Annual General Meeting
as presented/amended**

MOTION: Kevin Harter

SECOND: Gail Porter

Vote: Approved

7. President's Report/ Annual Report

Donna Flood

MOTION: To approve the By-Laws as presented

MOTION: Kevin Harter

SECOND: Jane Sterk Vote: Approved



8. Auditor's Report

Erik Allas

BCHPCA financial statements do represent a fairly well for the December 31st, 2021 physical year end in accordance with Canadian standards for non-profit organizations.

- **2021 Statement of Financial Positions:**

- Total Assets: \$235,000
- Liability: \$100,000
- Net Asset: \$48,000

9. Financial Statements

Kevin

Harter **MOTION: To accept the Financial Statements for the year ending**

December 31, 2021, as presented.

M___Kevin Harter___S___Donna Flood_____Vote All in Favor

10.Appointment of the Auditor (Review Engagement) Kevin Harter

MOTION: To appoint the auditor (Erik Allas, of Tomkins Wozny) to conduct the BCHPCA review engagement for YE 2021.

M___Kevin Harter___S___Natasha Giard___Vote All in Favor

11. Election of the Board of Directors Donna Flood

Directors-at-Large Regional Directors

Donna Flood Angel Elias (Fraser)

Shannon Freeman Gail Potter (Interior)

Natasha Girard Judi Smart (North)

Eda Ertan Sarah Cobb (Vancouver Coastal)

Christa Ovenell Gretchen Hartley (Vancouver Island)

Kevin Harter M. Colleen Erickson (First Nations)

Vacant (Provincial Director)

MOTION: To ratify the BCHPCA Board of Directors for 2022-2023 as presented.

M__Michelle Neidler____S__Jane Sterk__Vote____All in favour__

13. Adjournment of the Meeting

Donna Flood

MOTION: To adjourn the June 16, 2022, Annual General Meeting

M__Colleen W____S__Jane Sterk____Vote All in Favor