



ANNUAL GENERAL MEETING FOR THE YEAR ENDING DECEMBER 31, 2020
Tuesday, June 15th, 2021 (11:00AM – 1:00PM)
ZOOM Virtual Call

DRAFT MEETING MINUTES

1. Call to Order Donna Flood

2. Confirmation of Notice

Pablita Thomas

In accordance with the Societies Act of British Columbia and the BC Hospice Palliative Care Association (BCHPCA) Bylaw 3.5, official notice of the 2020 Annual General Meeting (AGM) of the BCHPCA was provided to each Member (voting and non-voting) on May 26th, 2021.

3. Confirmation of Quorum

Pablita Thomas

As per BCHPCA Bylaw 4.4, quorum for an Annual General Meeting is 10% of the Active (voting) Members. 46 of the 129 (36%) Active Members were in attendance for the Annual General Meeting.

4. Explanation of the voting cards, rules of order Donna Flood

MOTION: To accept the BCHPCA Basic Rules of Order for this meeting

M___Natasha Giard___S___Gretchen Hartley___Vote Approved

5. Approval of the Agenda: Donna Flood

MOTION: To approve the Agenda for the June 15, 2021, AGM as

presented/amended M___Jane Sterk___S___Kathleen Olson___Vote

Approved

6. Approval of the 2019 Minutes Donna Flood

MOTION: To approve the Minutes of the 2019 Annual General Meeting

as presented/amended

M___Kevin Harter___S___Gail Porter___Vote Approved

7. President's Report/ Annual Report Pablita Thomas

MOTION: To approve the By-Laws as presented

M___Gail Potter___S___Jane Sterk___Vote Approved



8. Auditor's Report

Erik Allas

BCHPCA financial statements do represent a fairly well for the December 31st, 2020 physical year end in accordance with Canadian standards for non-profit organizations.

- **2020 Statement of Financial Positions:**

- Total Assets: \$135,000
- Liability: \$100,000
- Net Asset: \$35,000
- Total Revenue: \$120,000
- Total Expenses: \$114,000

9. Financial Statements

Kevin Harter

MOTION: To accept the Financial Statements for the year ending December 31, 2020, as presented.

M___Kevin Harter___S___Michelle Neider___Vote All in Favor

10. Appointment of the Auditor (Review Engagement) Kevin Harter

MOTION: To appoint the auditor (Erik Allas, of Tomkins Wozny) to conduct the BCHPCA review engagement for YE 2021.

M___Kevin Harter___S___Natasha Giard___Vote All in Favor

13. Adjournment of the Meeting

Donna Flood

MOTION: To adjourn the June 15, 2021, Annual General Meeting

M___ Susan Scott ___ S___ Jane Webley ___ Vote All in Favor