

Policy Type: Governance

Policy Title: Board of Directors Authority and Responsibility

Policy Number: BG02

Policy Statement

The Board of the British Columbia Hospice Palliative Care Association (BCHPCA) will govern within the Bylaws, policies, role descriptions and agreed upon behaviour and practices of the Board.

Purpose

The Board is the legal authority for BCHPCA as outlined in the Association's Bylaws Section 6 and Section 7. As a member of the Board, a Director acts in a position of leadership and trust for the broader community and members of BCHPCA, and is responsible for the effective governance of the Association and accountable to fulfill their duties according to these Bylaws and the policies of the Board.

Scope

This policy governs the decisions and actions of all Board Directors in the fulfillment of their duties as Board members.

Responsibilities

Board Directors are obliged to fulfill their duties, as outlined in the Bylaws Section 6, role description (Appendix 01), Code of Conduct policy BG03 and as declared in the Oath of Office. Officers of the Board, so too, are obliged to fulfill their duties as outlined in the Bylaws Section 10. Bylaws always take precedence over procedural policies or guidelines.

Board Directors will support and work within the governing style of the Association and adhere to the expectations and requirements as stipulated in its approved policies. They will develop and monitor Board policy, along with the annual budget and strategic plan for the Association. They will review the Association's Bylaws and recommend changes to the membership. They will recruit and retain the Executive Director. They will monitor and evaluate Board performance on an annual basis. They will collectively promote the philosophy and principles of hospice palliative care and provide leadership locally, provincially and nationally.

Board Directors will attend all regular meetings of the Association and other functions, as outlined in their role descriptions. If they are unable to attend such meeting, they will notify the President as soon as possible.

A Board Director ceases to be a Director on conditions and through processes outlined in the Bylaws Section 6.19. A Director who fails to attend three (3) consecutive meetings ;(in person, by telephone or other communications medium) without authorization of the Directors ceases to be a Director.

Procedure

- A perpetual calendar will be used to ensure timely monitoring of Bylaws, Board Role Descriptions, policies and activities to ensure compliance.
- Board performance is assessed annually.

Definitions

References

BCHPCA Bylaws (2015) Sections 6 (Directors); Section 7 (Powers of Board); Section 10 (Officers)
Board Director and Officer Role Descriptions Appendix 01
BCHPCA Governance Policies:
Governing Style (BG01),
Delegation of Authority for Operations (BG09)
Board Evaluation Policy BG10
Imagine Canada
Meeting Assessment form
BCHPCA Governance Review form
BCHPCA Board Member Self Evaluation form
World Health Organization

Approved: February 2013

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